

Meeting	COALVILLE SPECIAL EXPENSES WORKING PARTY
Time/Day/Date	6.30 pm on Tuesday, 11 July 2017
Location	Board Room, Council Offices, Coalville
Officer to contact	Democratic Services (01530 454512)

All persons present are reminded that the meeting may be recorded and by attending this meeting you are giving your consent to being filmed and your image being used. You are kindly requested to make it known to the Chairman if you intend to film or record this meeting.

The Monitoring Officer would like to remind members that when they are considering whether the following items are exempt information under the relevant paragraph under part 1 of Schedule 12A of the Local Government Act 1972 they must have regard to the public interest test. This means that members must consider, for each item, whether the public interest in maintaining the exemption from disclosure outweighs the public interest in making the item available to the public.

AGENDA

Item	Pages
1. APPOINTMENT OF CHAIRMAN FOR ENSUING YEAR	
2. APPOINTMENT OF DEPUTY CHAIRMAN FOR ENSUING YEAR	
3. APOLOGIES FOR ABSENCE	
4. DECLARATIONS OF INTEREST	
5. MINUTES OF THE PREVIOUS MEETING	
To confirm the minutes of the meeting held on 25 April 2017	3 - 8
6. 2017/18 EVENTS UPDATE	
Report of the Cultural Services Team Manager	9 - 16
7. CAPITAL PROJECTS UPDATE	
Report of the Leisure Services Team Manager	17 - 20



8. COALVILLE SPECIAL EXPENSES 2016/17 OUT TURN

Report of the Leisure Services Team Manager

21 - 26

9. DATES OF FUTURE MEETINGS

Tuesday, 10 October 2017
Thursday, 11 January 2018
Tuesday, 24 April 2018

Circulation:

Councillor J Geary
Councillor R Adams
Councillor N Clarke
Councillor J Cotterill
Councillor D Everitt
Councillor J Legrys
Councillor P Purver
Councillor M Specht
Councillor M B Wyatt

MINUTES of a meeting of the COALVILLE SPECIAL EXPENSES WORKING PARTY held in the Board Room, Council Offices, Coalville on TUESDAY, 25 APRIL 2017

Present: Councillor J Geary (Chairman)

Councillors R Adams, N Clarke, D Everitt, J Legrys, P Purver and M B Wyatt

In Attendance: Councillors R Johnson (Observer)

Officers: Mr J Knight, Mr J Richardson, Mrs W May, Mrs R Wallace, Mrs C Ridgway and Ms R Biggs

The Chairman announced that it was the Head of Community Services last meeting as he was moving on to a role at another authority. On behalf of the Committee, the Chairman thanked him for all the work done for this Committee and the Council as a whole. The Chairman commented that the Head of Community Services would be missed and wished him all the best for the future.

23. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor J Cotterill and M Specht.

24. DECLARATIONS OF INTEREST

Councillor M B Wyatt declared a non pecuniary interest in any reference to Coalville Town Centre as a business owner.

Councillor J Geary declared a non pecuniary interest in item 4 – Capital Projects update as a regular supporter of Coalville Town FC and a founder member of Mantle Lane Arts.

Councillor J Legrys declared a non pecuniary interest in any reference to Hermitage FM due to his voluntary involvement with the organisation.

Councillor P Purver declared a non pecuniary interest in item 6 – 2016/17 Forecast Outturn and Capital Programme 2017/18, as an employee of JF Brown (Surveys) who had undertaken work for Broomley's Cemetery.

25. MINUTES OF THE PREVIOUS MEETING

Consideration was given to the minutes of the meeting held on 15 December 2016.

It was moved by Councillor R Adams, seconded by Councillor J Legrys and

RESOLVED THAT:

The minutes of the meeting held on 15 December 2016 be approved and signed by the Chairman as a correct record.

26. CAPITAL PROJECTS UPDATE

The Leisure Services Team Manager presented the report to Members and provided an update on the ongoing projects.

Owen Street Recreation Ground

A number of concerns had been raised regarding the sustainability of the floodlights as the lux levels would be inadequate if the club were promoted, the light fittings were outdated and were becoming difficult to replace, plus the light columns were now reaching

the end of their natural life. Members would be presented with options and costs at a future meeting. The Chairman requested that a professional survey be undertaken on the lighting columns as he believed they should have a longer lifespan. The Leisure Services Team Manager stated that an appropriate survey would be undertaken through Property Services.

Councillor M B Wyatt asked if the football club would provide some of the funding for the works required as he felt that the cost should not fall completely on the tax payer, the Chairman concurred. The Leisure Services Team Manager explained that once the cost had been obtained there would be a number of funding options available including the football club itself, this would be considered by the group at a future meeting. He also clarified that the lighting columns would be the Council's responsibility as the landlord.

Thringstone Miners Social Centre Training Pitch

The new chairman was currently working with the football club to appoint to a number of vacant positions on the board, once this had been completed the work would continue on gaining the funding for the training pitch. Councillor D Everitt questioned if the lamp post in the middle of the area had been considered. The Leisure Services Team Manager explained that it had been included as part of the footpath diversion which had already received planning approval.

Coalville Forest Adventure Park

The Buccaneer play equipment had been vandalised beyond repair and would cost approximately £9,000 to replace which had not been budgeted for. Therefore officers were investigating other options that would be in line with the new name of Coalville Forest Adventure Park, these would be presented at the next meeting. As the equipment was not insured it did highlight the risk of other play equipment. In addition, the outcome of a recent survey had also identified the memorial at Coalville park as a risk. An insurance quote would be presented to members for a decision at the next meeting but it was likely to be around 100 pounds per year. The Chairman felt that it was important to have adequate insurance as soon as possible and therefore recommended that permission be given for officers to go ahead and purchase an insurance policy once the quotes had been received up to the value of 100 pounds. Members were in agreement.

The Leisure Services Team Manager added that officers were also looking into the cost of insuring the statue outside the library and he would circulate details to Members via email.

The Leisure Services Team Manager introduced Rosie Biggs, the Horticultural Officer who worked within the Grounds Maintenance Team and was responsible for putting together proposals and costings for projects such as this.

Councillor J Legrys referred to the available Section 106 money to further enhance the facilities as mentioned within the report and asked where it was coming from. The Leisure Services Team Manager explained that the two adjoining developments provided the Section 106 money which had been used to fund the buccaneer play equipment, footpaths, drainage and fencing. It stated within the agreement for the money to only be used for improvements to the park and there was £4,781 still left to be allocated.

The Leisure Services Team Manager reminded Members that the name of the park would be changing to Coalville Forest Adventure Park. Members were asked to consider if they wanted to fund the replacement of the buccaneer play equipment or to develop the area to fit in with the new name. The plans were displayed for Members detailing proposed improvements to make the area more appealing to families. Proposals included:

- A 321 recreation run site which was advocated by Sporting England, funding for this has already been secured through Leicestershire and Rutland Sport.
- Potential play options

- Picnic area with benches
- Willow tunnels and structures
- Nature elements to work with local schools including bird boxes
- Additional walk ways

It was reported that the cost for these improvements would be in the region of £6,000 which was slightly over what was available from the Section 106 Money. By not including the play and picnic areas, the project would be brought to within budget or the additional funds could be agreed from Coalville Special Expenses.

Councillor M B Wyatt suggested that Cabinet be asked to fund half of the additional cost required as people from outside of Coalville would be using the park. All Members were in agreement.

Councillor P Purver raised concerns with the suggestion of a picnic area as there had been issues in previous years with youths and vandalism, she believed picnic benches would encourage people to congregate and cause problems. Other Members did not agree as they believed the benches would be beneficial and that they should not be put off by the possibility of vandalism.

Scotlands Play Hub Development

As previously agreed, work on identifying improvements to Scotlands Playing field has been deferred until the issues with Lillehammer Drive MUGA has been resolved. Councillor J Legrys expressed his disappointment that the issues with the Lillyhammer Drive MUGA were still ongoing as it had been closed for some time. He appreciated that officers were trying and that the developer was causing delays. The Head of Community Services reported that the Legal Team had now been instructed to move things forward and once agreed details would be presented to the group to make the decision of how to allocate funds.

Mobile Vehicle Activated Signage

The Community Focus Officer had met with Leicestershire County Council Officers in January regarding the options available for locating the signs and these were detailed within the report. It was suggested that a further visit to the sites be arranged which Members would be invited. Once a final decision on locations had been made, Leicestershire County Council Officers would visit to assess whether the columns were suitable. The Community Focus Officer asked any Members that could not attend site visits to email her with their preferred locations.

In response to a question from Councillor R Adams, the Community Focus Officer explained that Warren Hills Road had been deemed unsuitable because there was not a safe footpath for engineers to affix the bracket or for the sign to be accessed for changing locations. She explained that the officer could not make any suggestions for a safer alternative as that was not within her remit, she was only assessing the preferred sites. The Chairman requested that a suitable officer from Leicestershire County Council be asked to visit the site to gain advice as he strongly felt that the signage should be used on Warren Hills Road, he added that Members would attend any meetings to support the case. The Community Focus Officer agreed to investigate this further. The Leisure Services Team Manager commented that making a suitable site on Warren Hills Road may incur costs, Members were happy to fund what was required.

Melrose Road Recreation Grounds, Park Development

The proposals put together by the Horticultural Officer were circulated to Members which included planted areas, benches and a change of name to Thringstone Park. The intention was to encourage people to the park for more than just football games. Due to the fitness equipment being situated on grass which could get very muddy, it was also proposed that a footpath be inserted from the main path to the equipment and then on to

the wooded area behind the park. It would include steps down into the wooded area and provide clear access. The total cost was approximately £4,000. The Chairman raised concerns regarding the steep descent into the wooded area and believed it was dangerous, he felt the footpath needed to be created safely with a handrail along the steps or fenced off completely to stop people using it. Members agreed that steps and handrail be placed at the entrance to the wooded area.

A discussion was had on the positioning of the proposed benches in the area and the benefits of placing a bench at the play area debated. Councillor D Everitt's preference was that at least one bench be placed at the football area. It was agreed that one bench to be placed at the football area and one bench to be placed at the play area.

Regarding the consultation with Friends of Thringstone, it was reported that they were happy with the proposals being considered by Members. A discussion was had regarding the planted area and if Friends of Thringstone would contribute to the maintenance of it. It was agreed that the group to be approached to discover what input they would be prepared to have.

Councillor P Purver asked for her thanks to be passed onto the appropriate team as the flowerbeds around Coalville looked fantastic.

RESOLVED THAT:

- a) The completion of the two 2016/17 Capital Projects be noted.
- b) The progress update on 2017/18 Capital Projects be noted.
- c) The decision to purchase an insurance policy for the memorial at Coalville Park up to the value of £100 be delegated to officers.
- d) Cabinet be requested to fund half of the additional cost required for the improvements to Coalville Forest Adventure Park.
- e) The footpath improvements for Melrose Road Recreation Ground including footpath and steps into the wooded area be agreed.
- f) Two benches be agreed for Melrose Road Recreation Ground, one to be placed at the football area and one at the play area.
- g) Friends of Thringstone be asked what input they were prepared to have in the maintenance of the Melrose Road Recreation Ground.

27. 2017/18 EVENTS UPDATE

The Cultural Services Team Manager presented the report to Members, providing an update on each event.

St Georges Day

The flags had been flying from Friday 21 April and would be taken down on Wednesday 26 April to celebrate St George's day.

Proms and Picnic in the Park

It was confirmed that the event planning was well underway with performers signed up and a finalised site plan. Coalville Park was set to be full of stalls as there had been lots of support from local groups. It was noted that there was a small change to the layout from last year as the stage has been moved back to where it had been historically. The Cultural Services Team Manager reported that the costs of running the event had been

reduced and the income increased, overall it was under budget and still delivering a quality event for the community.

In response to a question from Councillor J Legrys, the Cultural Services Team Manager stated that there would be no more event shelters than in previous years.

In response to a question from Councillor R Adams, the Cultural Services Team Manager stated that there was not accurate data regarding footfall for the event, she was however looking into technology that measured footfall by mobile phone signals and she was hoping to have this for the event.

Coalville by the Sea

The event was scheduled for Friday 4 August at Needhams Walk, Coalville.

Christmas in Coalville

The detailed event planning had not yet begun but the key infrastructure such as the reindeer had been secured. The proposed dates for free car parking was 2, 9, 16, 23 and 30 December. It was also reported that the next meeting of the Events Sub Group was on 13 September.

Councillor J Legrys referred to the events poster included within the report and asked if he could be sent it electronically so that he could promote it through social media. The Cultural Services Team Manager agreed.

Christmas lights

Unfortunately, recent meetings with the Christmas light contractor had been delayed and therefore options were not available at this time, the Cultural Services Team Manager was hopeful that more information would be available at the next meeting.

Coalville commemorates

Work was ongoing and the next stage was to develop the design options ensuring that the artwork was complimentary to the proposed resurfacing for memorial square. The Cultural Services Team Manager proposed that Ibstock brick be used to create a bespoke design at the bottom of the hilled area, she felt that it would be a durable material and the positioning would be accessible to all. If Members agreed then the Cultural Services Team Manager would speak to someone from Ibstock Brick and bring the options back to the next meeting.

Councillor J Legrys was pleased with the proposal but requested that if bricks were being specifically made then they be imperial bricks to match the Clock Tower.

In response to a question from Councillor D Everitt, the Cultural Services Team Manager explained that the Horticultural Officer would be looking at the design as she had undertaken similar design projects in the past, all options would be brought back to the next meeting.

The Chairman thanked Councillor P Purver for the great idea of a memorial and for successfully chairing the sub groups.

RESOLVED THAT:

- a) The progress update on 2017/18 events be noted.
- b) The progress update on Coalville Christmas Lights 2017 be noted.
- c) The progress update on the commemorative mosaic be noted.

- d) The Cultural Services Team Manager to meet with Ibstock Brick to discuss design options for the commemorative memorial and report back to the next meeting.

28. 2016/17 FORECAST OUTTURN AND CAPITAL PROGRAMME 2017/18

The Head of Community Services presented the report to Members. As there were funds to allocate, he suggested that the following potential projects be brought to the next meeting for consideration: the floodlights at Owen Street Football Ground, Thringstone Park and possibly more funds for the commemorative memorial project. He added that a playing pitch strategy was currently underway and early indications showed that there were two changing facilities that did not meet the required standard.

Councillor N Clarke asked if an increase in the grant budget had been considered. The Head of Community Services explained that it had not been considered as the amount allocated each year was never fully spent, he stated that if that was to happen in the future then a request would be made to the group for more funds.

RESOLVED THAT:

- a) The 2016/17 Forecast Outturn be noted.
- b) The Capital Scheme Programme for 2017/18 be noted.

29. DATE OF FUTURE MEETINGS

RESOVLED THAT:

The following future meeting dates be noted:

Tuesday, 11 July 2017

Tuesday, 10 October 2017

Thursday, 11 January 2018

Tuesday, 24 April 2018

Councillor M B Wyatt left the meeting at 7.10pm.

The meeting commenced at 6.30 pm

The Chairman closed the meeting at 7.45 pm

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

COALVILLE SPECIAL EXPENSES WORKING PARTY – 11 JULY 2017

Title of report	2017/18 EVENTS UPDATE
Contacts	<p>Head of Economic Development 01530 454773 kay.greenbank@nwleicestershire.gov.uk</p> <p>Cultural Services Team Manager 01530 454769 wendy.may@nwleicestershire.gov.uk</p>
Purpose of report	To update members with regards to 2017/18 events and projects funded within the Coalville Special Expense Area
Recommendations	<p>THAT THE WORKING PARTY</p> <ol style="list-style-type: none"> 1) NOTE THE PROGRESS UPDATE ON 2017/18 EVENTS AND THE COMMEMORATIVE MOSAIC 2) RECOMMEND THAT THE DATE FOR PROMS AND PICNIC IN THE PARK IS SET FOR 2018 3) MAKE OTHER RECOMMENDATIONS TO CABINET AS APPROPRIATE

1.0 EVENT PROGRAMME UPDATE FOR COALVILLE**1.1 2017/18 Event programme**

The following event programme is being progressed; members of this working party have been involved in the planning process and have received updates on progress at the event sub-group meetings.

201718 COALVILLE EVENTS	2017/18 Allocated budget	Status
<u>21 April to 25 April – St George’s Day</u> (The installation of the English flag in various locations to celebrate St George’s Day)	£150	Delivered
<u>24 June – Proms in the Park</u> (A celebratory evening of music and entertainment in Coalville Park)	£3,300	Delivered
<u>25 June – Picnic in the Park</u> (including street entertainers in performance area, live music and community groups)	£12,980	Delivered
<u>4 August 2017 – Coalville by the Sea</u> Family event celebrating the Great British seaside	£2,000	On track
<u>2 December – Christmas in Coalville</u> Christmas entertainment and festive food and drink festival	£8,500	On track
Total	£26,930	

1.2 Proms and Picnic in the Park – Saturday 24 and Sunday 25 June 2017

Proms and Picnic in the Park delivered a very successful weekend of music, arts and entertainment in Coalville Park. Both events were very well attended and saw great support from Coalville and district wide residents. Numbers on Saturday evening were similar to previous years and Sunday appeared to be busier than in past recent years with participants engaging with all areas of the event.

We had a full programme of performances on the main stage, with headline acts Ockbrook Big Band (Saturday) and Take This (Sunday) and two great shows in our performance area from Savage Skills – a stunt bike show and local performing artists from Loughborough ‘Helter Skelter’ with their Wild West Show and local martial arts and dance school performances.

Coalville Park was further filled with local community organisations: attendance for the first time from Coalville Miners’ Gala Committee – Mining Heritage; an area promoting district council services (health and well-being, environmental services, CCTV van and general information on the council trailer); and new side shows (animal rescue centre and mini beast). The event this year was more colourful with new flags and decorations creating a festival feel.

Over the two events there were only six minor accidents recorded (that were dealt with by our on-site first aid), we had one lost child incident (resolved in three minutes) and the event was run with no health and safety and security concerns (having adjusted our procedures in light of recent national issues this was a reassuring outcome).

Picnic in the Park also provides an opportunity for local groups and organisations to showcase their work in the community, raise funds, raise awareness of their work and recruit volunteers, to date the following feedback has been received:

Forever Living – I really enjoyed the day and loved the new flags they made everything look bright and smart. The district council display looked great from where we were – really professional. The variety of acts was good. Toilets clean, enough of them. I liked the goats (my favourite stall I think). Also enjoyed the kids dancing, the variety was great. Nothing negative to report, just a couple of suggestions: consider vegetarian food option and review stall pricing policy.

Fairy Friends - we had a great day and wished it had been longer! We received great feedback and public support and felt really positive about the day as a community member and also a local business.

Beneath The Lights - thank you for asking us to perform at this year’s Picnic in the Park. After we finished we had a lot of nice comments and people who watched us have messaged our Facebook page on how much they enjoyed our performance and the whole day.

Once, We Were Soldiers - thank you for inviting us. It was a very enjoyable day and we were able to raise funds for our work.

Pony Rescue - Picnic in the Park was amazing and all the children that attended seemed to love the goats. We would love to attend next year’s event and bring along our farm bus that is supported by Leicestershire County Council and a bigger range of animals.

Hugglescote and Coalville Women's Institute - we had great time, thank you.

Coalville Rotary - we did enjoy the Proms and Picnic in the park. Saturday evening was quieter than in past years but Sunday was really busy. Hard work but rewarding to know that we have raised significant funds which will go towards helping local good causes in the future. Everyone appeared to be having a good time and there was plenty going on during the day. Our skittles proved to be quite popular.

1.3 Coalville by the Sea – Friday 4 August 2017

The event is planned for Friday 4 August at Needhams Walk, Coalville. Detailed planning is now underway and the event is scheduled to take place as planned (refer to appendix one).

1.4 Christmas in Coalville – Saturday 2 December 2017

Work continues on Christmas in Coalville confirmed to take place on 2 December 2017.

1.5 The meeting of the events sub group is scheduled for:

- Wednesday 13 September 2017, 5pm in the Board Room.

1.6 Coalville Events – June to August 2017

A poster showcasing events in Coalville (June to August 2017) can be seen in Appendix two.

1.7 Proms and Picnic in the Park 2018

It is proposed that the dates of Saturday 23 and Sunday 24 June are allocated for this event in 2018, confirmation of the date allows for early planning.

2.0 CHRISTMAS LIGHTS

2.1 Officers have been working with Field and Lawn (Christmas Lights contractor) to assess (mid contract) the current 'health' of our Christmas Lights and to consider future options for the provision of festive decoration within Coalville town centre.

2.2 It is currently predict (based on the age and current condition of the Christmas lighting stock that is owned by the district council) that by the end of the current contract (1 April 2020) it is likely that the majority of our bagatelles (lighting column decorations) will be beyond use, presently only four of the remaining 37 are in full working condition. It should be noted that the cost of a replacement bagatelle can range from approx. £250.00 to £800.00 dependent on the specification and frame requirements. The life expectancy of other stock (pea lights, building decorations etc.) will continue to be assessed annually.

2.3 A meeting with Field and Lawn (Christmas Lights contractor) resulted in the following immediate observations:

- Twelve bagatelle decorations are unsuitable for use again this year, this will reduce the number of bagatelles from 49 to 37.
- Other decorations (pea lights, large bulb string lights, building decorations (clock tower and council building) and infrastructure (timer switches, sockets etc.) are all likely to require repair and replacement due to the nature of the product and based

on works undertaken in 2015 and 2016. There is current budget provision to support this work.

- 2.4 Future consideration must also be given to what will happen beyond this current contract. All information indicates that our current Christmas lighting stock (bagatelles) will have reached the end of its life over the next three years. Further work needs to be done to develop the detail of the next contract and what arrangement the district council wishes to enter into (ownership, rental, scheme design etc.). Work on this is on-going with the aim of presenting detailed information to the December meeting.

- 2.5 Members may wish to consider the following options for 2017:

OPTION ONE – Installation of existing Christmas decoration

- To install the existing Christmas lights and decorations requiring the remaining bagatelles (quantity 37 previously 49) to be evenly distributed around existing locations, with a concentration on locations closer to the town centre.

COST - nil (no further budgetary requirement)

OPTION TWO – To replace the 12 bagatelles with new stock

- To replace the 12 bagatelles with new stock. This option would further commit us to this style of decoration scheme for the foreseeable future and would restrict our design options in the future.

COST - £2400.00 to £9600.00

OPTION THREE – Installation of existing Christmas decorations (layout variation and redistribution of bagatelles) and an investment in new complimentary decorations (non-bagatelle)

- High Street bagatelles (between trees) – relocation of these bagatelles to other columns as they are less effective due to competing with the pea lights in the trees.
- Memorial square enhancement – the introduction of a further six sets of pealights for trees in Memorial Square and High Street.
- Due to the success of the tree in Memorial Square last year, this option could see the introduction of a tree into Marlborough Square, this would require an annual commitment of £1000 (to purchase the tree). Further to this an additional one off investment for the lights and a wooden fencing surround (of a similar specification for the Memorial Square tree) is required; the approximate cost is £2100. A proposal could be submitted to the Coalville Project for funding for the lights and fencing to support this capital investment, this proposal would also support the recent investment in the Marlborough Square area through the Coalville Frontages Scheme and the £1.1m allocated by Cabinet to support improvements to the public realm.
- The funding available from the Coalville Project is only available for a limited period, so it is suggested that the financial support requested is for one-off costs rather than those that arise each year.
- This option would require a one-off capital investment for 2017 and an on-going commitment for installation until 2019.

COST TO CSEWP – 2017-18 budget £4055.00
– 2018-19 budget £2555.00
– 2019-20 budget £2555.00

2.6 The options are summarised below with approximate costings:

Option	Details	Further cost to CSEWP	Request to Coalville Project	Cost to CSWEP 2018-19 2019-20
ONE	Installation of existing Christmas decoration	nil	nil	Within current budget
TOTAL		nil	nil	nil
TWO	To purchase 12 new bagatelles	£2400.00 - £9600.00		
TOTAL		£2400.00 to £9600.00	nil	nil
THREE	To purchase 6x pea lights for trees in Memorial Square and High Street	£1500.00	nil	nil
	Pea light installation (on-top of the 12 bagatelle reduction)	£900.00	nil	£1800.00
	To purchase Marlborough Square Tree	£1000.00	nil	£2000.00
	To purchase extra tree lights, Marlborough Square	nil	£1442.00	nil
	To purchase wooden fencing, Marlborough Square	nil	£650.00	nil
	Fitting and additional consumables for lights to Marlborough Square Tree	£655.00		£1310.00
TOTAL		£4055.00	£2092.00	2018-19 £2555.00 2019-20 £2555.00

3.0 COALVILLE COMMEMORATIVES

- 3.1 Commemorative mosaic “End of World War I Centenary Project” – initial concept design options have been developed ensuring that the mosaic artwork is complimentary to the proposed resurfacing works for Memorial Square, ensuring that it does not add clutter to the area and that it is durable. These are shown in appendix three.
- 3.2 Initial discussions have commenced with a local brick manufacturer and it is hoped that this project can be developed as a partnership initiative.



The poster features a blue background with a decorative border of colorful triangular flags at the top. The title 'Coalville by the Sea' is prominently displayed in a large, stylized font. Below the title, a pink banner contains the event details: 'FRIDAY 4 AUGUST', 'Needham's Walk grass area (between Belvoir Road and town centre car park off High Street)', and '11am until 4pm'. The central image shows a large group of children playing in a sandpit, with a circular inset showing two children eating ice cream. At the bottom, a blue banner lists the activities: 'Sandpit with buckets and spades | Children's entertainment | Bouncy castle | Music and games | Crafts | Ice cream | Refreshments'. It also includes the text 'Please bring something to sit on.' and 'Event supported by Hermitage FM.' The words 'FREE EVENT' are written in large, bold letters. Decorative icons of a bucket and spade are placed on the sides of the pink and blue banners.

Coalville *by the Sea*

FRIDAY 4 AUGUST
Needham's Walk grass area
(between Belvoir Road and town centre car park off High Street)
11am until 4pm

Sandpit with buckets and spades | Children's entertainment | Bouncy castle
Music and games | Crafts | Ice cream | Refreshments

Please bring something to sit on.
Event supported by Hermitage FM.

FREE EVENT



COALVILLE EVENTS

JUNE - AUGUST 2017

COMMUNITY SAFETY AWARENESS FOR ALL THE FAMILY

COALVILLE MARKET

SATURDAY 3 JUNE 11AM - 3PM

LEICESTER COLLEGE PRESENTS THE MUSICAL

THE 25TH ANNUAL PUTNAM COUNTY SPELLING BEE

FRIDAY 9 JUNE 7PM CENTURY THEATRE

A NORTHERN SOUL AND MOTOWN PARTY

SOUL IN THE SQUARE



SATURDAY 17 JUNE 11AM | HERMITAGE FM COFFEE LOUNGE, MEMORIAL SQUARE

PROMS AND PICNIC IN THE PARK

SATURDAY 24 JUNE 6PM AND SUNDAY 25 JUNE 12NOON | COALVILLE PARK

SUMMER READING CHALLENGE!



AGES 3-12 YEARS

SATURDAY 8 JULY - SATURDAY 2 SEPTEMBER COALVILLE LIBRARY

CHILDREN'S CRAFT EVENT

MONDAY 31 JULY 10.30AM | COALVILLE LIBRARY

JOIN US FOR
STORIES, ACTIVITIES
AND CRAFTS
FOR 4 - 12 YEARS



COALVILLE BY THE SEA



FRIDAY 4 AUGUST 11AM | NEEDHAMS WALK COALVILLE

LOOK OUT FOR COALVILLE COLOUR RUN



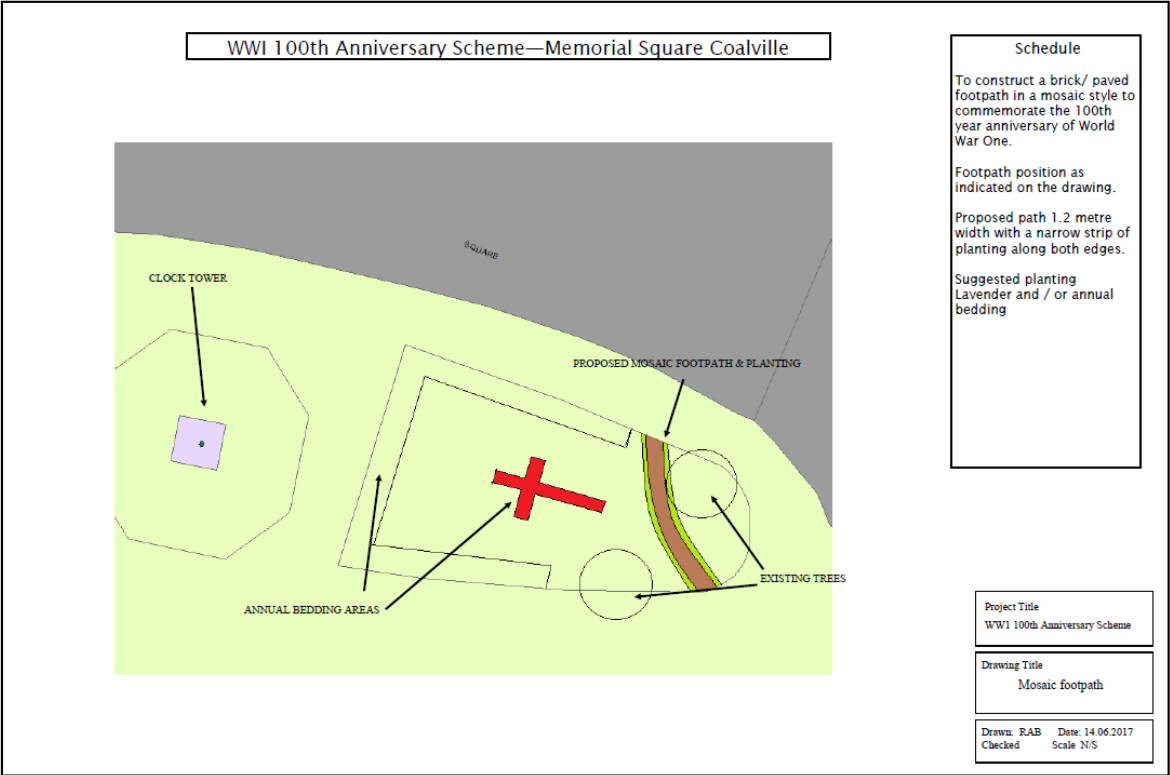
SUNDAY 17 SEPTEMBER COALVILLE PARK

For more info visit www.choosecoalville.co.uk

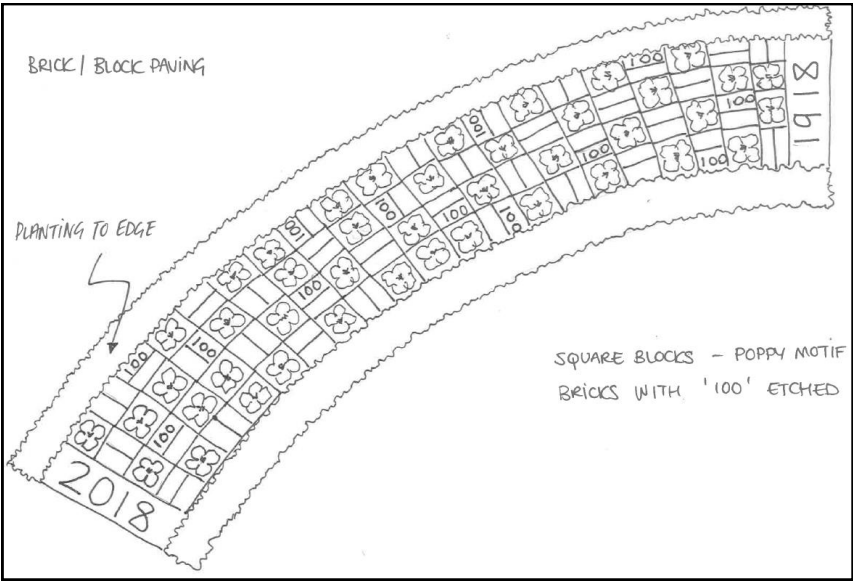
ChooseCoalville

ChooseCoalville

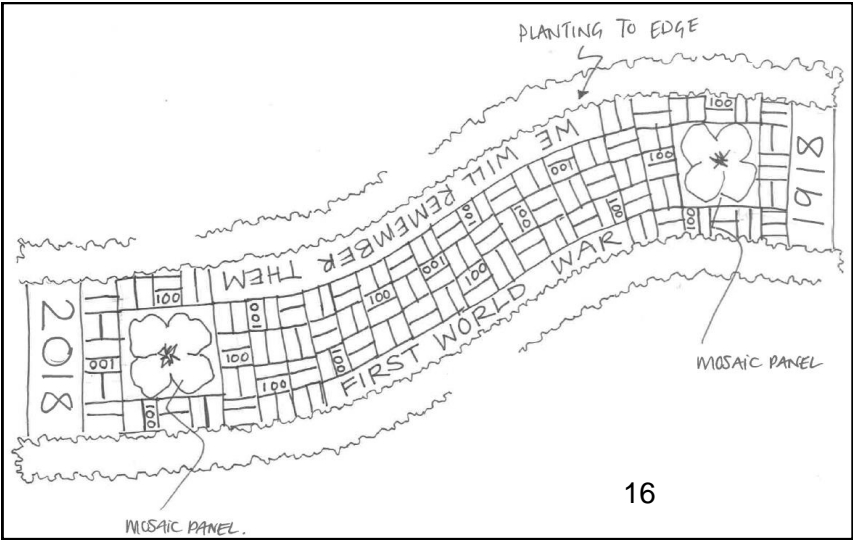
Appendix three



Concept sketch one



Concept sketch two



NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL**COALVILLE SPECIAL EXPENSES WORKING PARTY – 11 JULY 2017**

Title of report	CAPITAL PROJECTS UPDATE
Contacts	Leisure Services Team Manager 01530 454602 jason.knight@nwleicestershire.gov.uk
Purpose of report	To update members with regards to Capital Projects within the Coalville Special Expense Area
Recommendations	THAT THE WORKING PARTY 1) NOTE THE PROGRESS UPDATE ON 2017/18 CAPITAL PROJECTS AND MAKE RECOMMENDATIONS TO CABINET

1.0 2017/18 CAPITAL PROJECTS**1.1 Owen Street Recreation Ground – £779**

Concerns have been raised over the sustainability of the floodlights, with 3 main issues being highlighted:-

1. The lux levels are only adequate for the league Coalville Town FC are currently playing in and would be inadequate if they got promoted.
2. The light fittings are outdated and are now becoming very difficult to replace.
3. The lighting columns are now reaching the end of their natural life and 2 potential issues have been identified;
 - a. The bolts that secure the base plates into the ground can deteriorate over time.
 - b. The lower part of the column structure can also deteriorate over time.

Assessments have been undertaken by an independent contractor and once the final report has been received, options and associated costs will be circulated to the Working Party for consideration.

1.2 Thringstone Miners Social Centre Training Pitch – £7,431

Planning approval has been given for both the fencing and the footpath diversion and the Board of Trustee's has been revitalised by the addition of 3 new trustee's and a new Chair. The football club are continuing to not be represented at Trustees meetings despite the attempts of the Chair to engage them. Consequently, at the Trustees AGM on 19 June the Chair had a resolution approved that allowed for a Special Meeting to be held on 24 July to review the situation with the football club and to determine if further action is required. At the AGM, the training pitch project was identified as a priority action for the forthcoming year, and once the issues with the football club have been resolved and there are the appropriate number of trustees in situ, the project will commence.

1.3 **Coalville Forest Adventure Park – Balance £4,814 (\$106 funding)**

The Buccaneer play equipment has now been removed from site.

At the last meeting of the group, proposals and costings were circulated for further improvements to the area at a cost of approximately £11,000, which the Working Party approved subject to 50% of the outstanding funding being allocated from the General Fund. This was deferred by Cabinet for further investigation, and it is assumed that any supplementary requests would need to be considered as part of the budget setting process. However, there are indications that the Coalville Project may be prepared to cover 50% of the outstanding funding (£3,000) to enable the improvements to be delivered in a timely fashion if the group will still contribute the outstanding £3,000. It should be noted that the park is funded by the general fund and not through Coalville Special Expenses.

New signage has been ordered but the delivery date is unclear. It is anticipated a relaunch will still take place prior to the school summer holidays, including a photoshoot with relevant Members.

1.4 **Mobile Vehicle Activated Signage - £8,000**

At the previous meeting of the group, officers fed back that the following locations were deemed unsuitable for signs:-

- **Hotel Street, Coalville**
No suitable options due to signage on existing posts or vision is obscured by Pelican crossing and Leicester inn signage.
- **Highfield Street, Coalville**
Unsuitable Road for MVAS due to parking of vehicles on both sides of the highway.
- **Warren Hills Road, Coalville**
Not a suitable location due to access and absence of footpaths.
- **Hall Lane, Whitwick**
Old style light columns so no suitable location.

Members requested that officers liaise with LCC to ascertain what work would need to be undertaken to make Warren Hills Road suitable and further information on this will be fed back at the meeting.

Preferred options for the specific columns to be used for mounting the signs have been agreed with Members and officers are awaiting confirmation from LCC of a date that the columns can be tested for suitability. The cost of the testing is yet to be confirmed by LCC as they are undertaking a procurement exercise to identify a preferred contractor to undertake the work, but it is estimated to be between £20-100 per column.

Officers will attend the testing of the columns with the contractor so that if the preferred location is deemed unsuitable, the contractors can then test an alternative column listed in the attached report.

Once the columns have been deemed appropriate then officers will arrange for the brackets to be attached which will take approximately 6 weeks.

1.5 **Melrose Road Recreation Ground, Park Development - £2,000**

Orders have been placed for improvement works, including the installation of seating and a planting scheme. The seats will be in situ over the summer and planting will take place in autumn.

1.6 **Melrose Road Play Hub - £4,000**

Permission is currently being sought from the landowner of the wooded area in order to allow for the proposed footpath and steps to abut their land. Once obtained, the work will be undertaken.

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NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL**COALVILLE SPECIAL EXPENSES WORKING PARTY – 11 JULY 2017**

Title of report	COALVILLE SPECIAL EXPENSES 2016/17 OUT TURN
Contacts	<p>Leisure Services Team Manager 01530 454602 jason.knight@nwleicestershire.gov.uk</p> <p>Financial Planning Team Manager 01530 454707 tracy.ashe@nwleicestershire.gov.uk</p>
Purpose of report	To inform Coalville Special Expense Working Party of the 2016/17 out turn
Recommendations	<p>THAT THE WORKING PARTY</p> <p>1) NOTE THE 2016/17 OUT TURN</p> <p>2) NOTE THE USE OF RESERVES FOR CAPITAL SCHEMES IN 2017/18</p>

1.0 REVENUE 2016/17

- 1.1 The 2016/17 out turn confirms an end of year balance of £68,931, which includes a contribution from balances during the year of £14,405 for a range of initiatives and projects (See Appendix 1). There are also some smaller ear marked reserves (£13,740) and an Asset Protection Reserve for our Cemeteries and Recreation Grounds (£36,579).

The main variances during the year include:

- a) Broomleys Cemetery – reduced burial & monument income of £4,400 and reduced operational purchases of £1,500
- b) Parks & Recreation grounds – reduced repairs and operational costs £10,000 and increased pitch income of £1,900
- c) Events – increased expenditure of £5,600 and reduced salaries of £2,100

2.0 REVENUE 2017/18

- 2.1 The 2017/18 Revenue budgets have been approved and were reported to the last meeting. Financial monitoring and reporting for 17/18 commences from Period 3 and progress will be reported to the next meeting.

3.0 CAPITAL SCHEMES FUNDING

- 3.1 The capital schemes and breakdown of funding for 2016/17 can be seen at Appendix 2. Four schemes have now been completed and will be removed from future reports –Owen Street Recreation Ground changing room development, Cropston Drive improvements, Thringstone bench, and Phoenix Green Bridge mural restoration.
- 3.2 The capital schemes rolled forward to 2017/18 and capital projects recommended at the previous meeting in April and subsequently approved by Cabinet and have now been included in the capital programme for 2017/18 at Appendix 3. This includes an unallocated sum for improvements to Coalville Forest Adventure Park.
- 3.3 As previously reported a prudent level of reserve is 10% of operational expenditure ie £433,000 for 2017/18 so £43,300. Currently, £6,000 is allocated from 2017/18 reserves to capital projects and there is an unallocated sum for improvements to Coalville Forest Adventure Park. Members therefore may wish to consider making further recommendations to Cabinet for schemes in 2017/18.

COALVILLE SPECIAL EXPENSES 16/17 - FINAL OUTTURN

	2016/17	
	Budget	Final Outturn
	£	£
Parks, Recreation Grounds, Open Spaces & War Memorials	281,000	269,970
Coalville Cemetery	12,700	14,539
Coalville Events	56,380	60,503
Other CV Special Expenses	0	257
Contribution to earmarked reserves/Asset Protection	0	9,748
RCCO	0	12,000
TOTAL SPECIAL EXPENSES (Net Cost Of Service)	350,080	367,016
Service Management recharges	79,060	78,448
ANNUAL RECURRING EXPENDITURE	429,140	445,464
FUNDED BY:		
Use of Reserves	-1,919	14,405
Precept	368,982	368,982
Localisation of Council Tax Support Grant	62,077	62,077
	429,140	445,464
BALANCES 1st APRIL	83,336	83,336
CONTRIBUTION FROM RESERVE	1,919	-14,405
BALANCES 31st MARCH	85,255	68,931

2016/17

1. The Coalville Special expense final outturn figures required a contribution from balances of £14,405.

This included the following in year projects which were funded/earmarked from balances.

Purchase of 2 Mobile Vehicle Activated Signs £8,000

Green Gym at play hub, Melrose Road £12,000

One off grass cut & ongoing mtce at Margaret Street, Owen Street, jitty to former Arriva garage £1,235

Opening of Public toilets on a Sunday £257

2. The other major in year variances are:

i. Broomleys Cemetery

Reduced burial income £4.4k but reduced operational purchases exp -£1.5k.

ii. Parks & Rec grounds

Reduced repairs & operational purchases -£10k and increased pitch letting income £1.9k.

iii. Events

Increased events expenditure +£5.6k but reduced salaries -£2.1k

<u>OTHER CV SPECIAL EXPENSE RESERVES</u>	Balances 01.04.16	Contributions 16/17	Actual Exp 16/17	Balances 31.03.17
<u>EARMARKED RESERVES</u>	£	£	£	£
CV MEMORIALS - MAJOR REPAIRS/VANDALISM	2,740	0	0	2,740
CV MARKET - NEON SIGNAGE	3,000	0	0	3,000
2 MOBILE VEHICLE ACTIVATED SIGNS	0	8,000	0	8,000
<u>ASSET PROTECTION RESERVES</u>				
CEMETERY/RECREATION GROUND	33,231	3,600	252	36,579
S106 PLAY AREA/OPEN SPACE MTCE (committed for future years)	11,792	0	4,137	7,655
CAPITAL SCHEMES	89,893	433	75,302	15,024
	140,656	12,033	79,691	72,998

COALVILLE SPECIAL EXPENSES - CAPITAL PROGRAMME FINAL OUTTURN 16/17

	BUDGET	ACTUAL EXPENDITURE	31.03.17 BALANCE
<u>FUNDING</u>	£	£	£
BALANCE B/FWD 01.04.16 (ASSET PROTECTION)	82,820.36		
ASSET PROTECTION CONTRIBUTION 2016/17	400.00		
S106 Funding	7,105.78		
TOTAL FUNDING	90,326.14		
<u>CAPITAL PROGRAMME</u>			
Owen Street - Floodlights upgrade	778.93	-	778.93
Owen Street - Changing room development	60,471.26	60,471.26	-
Cropston Drive BMX track	7,500.00	7,500.00	-
Thringstone Miners Social centre	2,821.17	390.00	2,431.17
Coalville Forest Adventure Park - Footway & Drainage improvements	7,105.78	2,292.10	4,813.68
Thringstone - new bench	600.00	600.00	-
Thringstone Miners Social Welfare Site - training area (10% contr)	5,000.00		5,000.00
WW1 Memorial project	2,000.00		2,000.00
Phoenix Green Bridge Mural - restoration	4,049.00	4,049.00	-
TOTAL BUDGETED EXPENDITURE	90,326.14	75,302.36	15,023.78
UNALLOCATED FUNDING			-
BALANCE 31.03.17			15,023.78

SPECIAL EXPENSES - PROPOSED CAPITAL PROGRAMME 17/18

	BUDGET
<u>FUNDING</u>	£
BALANCE B/FWD 01.04.17 (ASSET PROTECTION)	10,210.10
REV CONTRIBUTION TO CAPITAL SCHEMES	0.00
S106 Funding	4,813.68
TOTAL FUNDING	15,023.78
<u>CAPITAL PROGRAMME</u>	
Owen Street - Floodlights upgrade	778.93
Coalville Forest Adventure Park - Improvements	4,813.68
Thringstone Miners Social Welfare Site - training area (10% contr)	7,431.17
WW1 Memorial project	2,000.00
TOTAL BUDGETED EXPENDITURE	15,023.78
<u>Expenditure To Be Funded From CV Spec Exp Balances</u>	
Coalville Forest Adventure Park - improvements	?
Melrose Road Play Hub - footpath improvements	4,000.00
Melrose Road Rec Grd - landscaping & benches	2,000.00
UNALLOCATED FUNDING	-

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